



REGISTRATION FORM

CONFERENCE ATTENDEE DETAILS

ONLINE REGISTRATION

Please ensure that you have your credit card details available if you intend to book your accommodation via the conference registration. Online registration – www.pb4lconference.co.nz

HARDCOPY REGISTRATION

Please complete **ONE** registration per person and return this to our conference manager, EventMergers. **Please print clearly when completing this form.**

FULL REGISTRATION INCLUDES:

- Conference bag
- Conference handbook
- Name tag
- All conference catering
- PLUS the Friday evening networking function

ATTENDEE DETAILS

(A confirmation email will be issued directly to the attendee below, please include the preferred email address of the attendee)

Attendee email:			
Title:	First name:	Last Name:	
Postal address:			
Suburb:	City:	Post code:	
Mobile:	Phone:		
Dietary requirements:			
Special requirements:			

Please tick from the list below that best describes your role:

<input type="checkbox"/>	Senior leaders Principal, Associate Principal, Deputy Principal, Commissioner/LSM	<input type="checkbox"/>	Ministry of Education PB4L-SW Practitioner, Manager
<input type="checkbox"/>	Middle leaders Head of Faculty, Head of Department, Dean, Teacher in Charge	<input type="checkbox"/>	Board member Parent Representative, Proprietor's Representative
<input type="checkbox"/>	Teacher Teacher/Aide, Specialist Teacher, SENCO, School Counsellor, Librarian	<input type="checkbox"/>	Community Parent, Kaumatua, NZ Police, Youth Justice
<input type="checkbox"/>	PB4L-SW Coach, Trainer, Team Leader	<input type="checkbox"/>	Academic University Professor, Doctor, Instructor, Lecturer & Researchers
<input type="checkbox"/>	RTLB cluster Manager, Practice Leader, RTLB	<input type="checkbox"/>	Other Please comment:

SCHOOL/ORGANISATION

Please complete the following for invoicing purposes. Your registration will not be processed if this section is not completed.

Name of school/organisation:	
Contact name for enquiries and accounts:	
Postal address:	Suburb:
City:	Postcode:
Mobile:	Phone:
Email:	

GENERAL

Is your school currently engaged in Positive Behaviour for Learning SchoolWide? Please tick	Yes:	No:	N/A:
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WORKSHOP SELECTIONS

PLEASE BE AWARE THAT YOUR SELECTIONS ARE SUBJECT TO AVAILABILITY AND WILL BE ALLOCATED ON A FIRST IN FIRST SERVED BASIS.

CONCURRENT SESSION 1 - Friday 30th August, 2.30pm INTERNATIONAL AND NZ EXPERTISE WORKSHOP

We will focus on what's working from expert guest speakers
Please tick one of the following workshops

1A.	George Sugai – Leadership
1B.	Nathan Mikaere Wallis
N/A	Not attending this session

CONCURRENT SESSION 2 - Friday 30th August, 4.15pm INTERNATIONAL AND NZ EXPERTISE WORKSHOP

We will focus on what's working from expert guest speakers
Please tick one of the following workshops

2A.	George Sugai – Leadership
2B.	Nathan Mikaere Wallis
N/A	Not attending this session

CONCURRENT SESSION 3 - Saturday 31st August, 10.00am NZ PRACTICE WORKSHOPS

Please tick one of the following workshops.
Note that workshops are repeated at 11.45am and 1.45pm

3A.	How can you Teach for Positive Behaviour?
3B.	Using PB4L School-Wide to support students who are chronically anxious
3C.	PB4L Restorative Practice
3D.	Tier 2: What it is and how it fits within the Multi-tiered Systems of Support
3E.	Classroom Problem Solving: The Initial Step in the Tier Two Process
3F.	Culturally Inclusive Practices in PB4L School-Wide
N/A	Not attending this session

CONCURRENT SESSION 4 - Saturday 31st August, 11.45am INTERNATIONAL AND NZ EXPERTISE WORKSHOP

IMPORTANT NOTE: do not tick the same workshop as selected for session 3 as these workshops are repeated content.

4A.	How can you Teach for Positive Behaviour?
4B.	Using PB4L School-Wide to support students who are chronically anxious
4C.	PB4L Restorative Practice
4D.	Tier 2: What it is and how it fits within the Multi-tiered Systems of Support
4E.	Classroom Problem Solving: The Initial Step in the Tier Two Process
4F.	Culturally Inclusive Practices in PB4L School-Wide
N/A	Not attending this session

CONCURRENT SESSION 5 - Saturday 31st August, 1.45pm INTERNATIONAL AND NZ EXPERTISE WORKSHOP

IMPORTANT NOTE: do not tick the same workshop as selected for session 4 as these workshops are repeated content.

5A.	How can you Teach for Positive Behaviour?
5B.	Using PB4L School-Wide to support students who are chronically anxious
5C.	PB4L Restorative Practice
5D.	Tier 2: What it is and how it fits within the Multi-tiered Systems of Support
5E.	Classroom Problem Solving: The Initial Step in the Tier Two Process
5F.	Culturally Inclusive Practices in PB4L School-Wide
N/A	Not attending this session

TERMS AND CONDITIONS OF YOUR REGISTRATION

I have read and accept that this is my registration for the PB4L-SW 2019 conference. I understand and acknowledge that my school/ organisation will be invoiced for this registration. I confirm that I have the authority to purchase this registration on behalf of my school/ organisation and that my school/organisation will be invoiced and is responsible for payment. If payment is not received seven days prior to conference, then entry to conference may be declined. Spaces are subject to availability.

I confirm the purchase of one conference registration at the rate of \$575.00 including gst per person

REGISTRATION PAYMENT OPTIONS

Please choose one of the following options:

Cheque/Online Banking:
An invoice will be issued to your school/organisation with bank account details for payment
Kiwibank: 38-9019-0690030-00
EventMergers Ltd PB4L-SW Conference Trust Account

Credit Card:
Please tick your choice of card

AMEX:	MASTERCARD:	VISA :
Name that appears on the card:		
Card number:		
Expiry date:		
Card holder signature:		

CONFERENCE ACCOMMODATION

NOTE: If you select a twin-share room, please ensure that the second guest does not book accommodation on their registration. This will avoid a double booking and charges to you/your school/organisation. All rates are GST inclusive.

Room configuration:

- Standard room - One double bed
- Twin share room - Two beds

PLEASE TICK YOUR HOTEL OF CHOICE

NOVOTEL HOTEL

72-112 Green Ln E, Ellerslie, Auckland 1051
8 minute walk to conference venue (across the road)

<input type="checkbox"/>	Standard room \$215.00 including one breakfast
<input type="checkbox"/>	Twin share room \$235.00 including two breakfasts

IBIS HOTEL

72-112 Green Ln E, Ellerslie, Auckland 1051
8 minute walk to conference venue (across the road)

<input type="checkbox"/>	Standard room \$175.00 including one breakfast
<input type="checkbox"/>	Twin share room \$195.00 including two breakfasts



DATE SELECTION

Check in:	Check out:
Total number of nights:	
Full name of second guest (if applicable):	

TERMS AND CONDCTIONS OF YOUR ACCOMODATION

Please tick this box to confirm that you understand and accept the terms and conditions of your accommodation booking as follows;

- All amendments and cancellations of accommodation bookings must be made in writing directly to the conference managers.
- The cancellation of any booking received 31-60 days prior to your check in date, may incur a charge of one night's accommodation at the discretion of the hotel provider. If applied, this will be charged to the credit card used to secure the booking.
- The cancellation of any booking received 0-30 days prior to your check in date, may incur a charge of the total accommodation cost, at the discretion of the hotel provider. If applied this will be charged to the credit card used to secure the booking.
- Accommodation rates are exclusive to the PB4L-SW conference attendees and cannot be booked directly with hotels. Accommodation is subject to availability.

ACCOMODATION PAYMENT

Accommodation bookings can only be made if you supply a valid credit card.

Please tick your choice of card

AMEX:	MASTERCARD:	VISA :
Name that appears on the card:		
Card number:		
Expiry date:		
Card holder signature:		

Is the credit card holder (owner) going to be present upon check in at the hotel?	
Yes:	No:

Note: if you reply NO to this question our conference managers will email the registrant a credit card authorisation form for the selected hotel of choice. You will be required to complete this form and return it directly to the hotel. If you do not your accommodation booking will be released.

ACCOMODATION EXPENSES

Please tick the option below that you wish the credit card to be charged with:

<input type="checkbox"/>	Total cost of my booking
<input type="checkbox"/>	Total cost of my booking plus all incidentals

Payment for accommodation should be made directly to the hotel upon departure.



SMALL PRINT



The conference programme and registration form are correct as at the date of release. However, PB4L-SW reserves the right to change the conference programme and registration form at any time.

PB4L-SW and EventMergers shall not be responsible for any costs and/or damages arising from any action based on the information contained in the conference brochure and registration form. During the course of the conference and social functions we may take photographs for use on our website or in other promotional material.

Confirmations: Upon receipt of a registration a confirmation email will be issued directly to the attendee confirming their registration details. A tax invoice/receipt will be issued directly to school/organisation included on the registration form.

Cancellation refund policy: All cancellations of registration should be sent in writing to EventMergers prior to 5pm on 26 July 2019. Cancellations received prior to this date will receive a refund less an administration fee of \$150 including GST. Regrettably cancellations after this date cannot be refunded. A transfer of a registration to another person may be considered on application to our conference managers.



EVENT MANAGERS



Kimberley Leckie
Event Manager
E Kimberley@eventmergers.co.nz
P 027 424 0406

Julie McFetridge
Accounts / Registration & Accommodation Manager
E pb4l@eventmergers.co.nz
P 027 472 1805

EventMergers Limited
PO Box 500,
Silverdale 0944,
New Zealand

eventmergers
conference & event management specialists